

August 22, 2019

To my patients:

I am pleased to inform you that I will be joining the Sutter West Bay Medical Group (SWBMG), affiliated with the Sutter Pacific Medical Foundation (SPMF), effective October 7, 2019. Here is my new practice information:

Main Office

1375 Sutter Street, Suite 308 San Francisco, CA 94109

Phone: (415) 600-0140 Fax: (415) 369-1362

Workdays: Monday, Tuesday, Wednesday and Thursday morning

For children under age 16

899 Valencia Street, Ground (1<sup>st</sup>) Floor, San Francisco, CA 94110

Phone: (415) 600-6960 Fax: (415) 369-1244

Workdays: Friday Morning

This arrangement for pediatrics is not ideal and will hopefully be temporary. Should your child under 16 become ill Monday to Thursday, please call me at the office and I will advise you and arrange for prompt care.

SPMF has an outstanding reputation for providing high-quality care in our community. I firmly believe that joining the medical group will continue my ability to provide you with a high level of personalized care.

Moving forward, I will need to get a copy of your current health records from Allscripts, since electronic transfer from Allscripts to Epic is not currently possible. Please complete, sign and date the attached "Authorization for Use and Disclosure of Health Information" form. You may fax the completed document to my new offices at (415) 369-1362 for adult care or (415) 369-1244 for pediatrics or send the form by mail to HIM Department c/o Lawrence Shore, M.D., 3883 Airway Drive, Suite 135A, Santa Rosa, CA 95403.

Sutter Pacific Medical Foundation contracts with most insurance companies. For a full list of their participating health plans, please visit: <https://www.sutterhealth.org/health-plan>. Scroll down to **Sutter Pacific Medical Foundation**, then click on **Sutter West Bay Medical Group – Accepted Health Plans**.

If you have any questions about your specific insurance coverage, please contact your health plan directly.

For any other questions, please feel free to call my new office at (415) 600-0140 for adult care, or (415) 600-6960 for pediatric care and the staff will be happy to help you. I have also included a Q&A from SWBMG to help answer some of your questions. I look forward to seeing you soon.

Sincerely,

Lawrence G. Shore, M.D.